**Example email to change drone registration to RID serial number**

**00/00/2023**

[9-avs-ar-electronic-submittals@faa.gov](mailto:%209-AVS-AR-Electronic-Submittals@faa.gov)

Aircraft Registration Branch,

This email is to request the current serial number be updated to the Remote Identification (RID) serial number in order to comply with part 89 requirements for Remote Identification.

The drone in question is:

Current Registration -  **N123AB**

Current Serial Number - **64TBK0220202AB**

Manufacturer - **DJI**

Model -  **Agras T40**

The drone’s new RID Serial Number is **1581F574B228F00100010**.It is Standard Remote Identification that was manufacturer installed.

Aircraft Ownership:

**Company Name**

**Address**

**City, State Zip code**

**Complete Legal Name of the Registered Owner(s) including signature(s), and title(s), if appropriate.**

If you need any additional information or if we can answer any questions, please contact me at [**email@.com**](about:blank) **or call (555) 123-3210**.

Thank you for your assistance with this matter.

Signed